

Section 1 - Contact Details	
Name of Organisation	
Address	
Telephone Number	
E-mail address	
Contact Name	

Section 2 - Certificate Information	
Please print or type the information and double check spelling. All the information in section2 will be printed onto the relevant certificate.	
Please select which certificate you are requesting: MV Award / YOU-VOL Award	
<p style="text-align: center;"> 50 hour <input type="checkbox"/> 100 hour <input type="checkbox"/> 200 hour <input type="checkbox"/> </p>	
Name of Volunteer	
List all organisation(s) or projects volunteered with and the volunteer role	
Date started volunteering	
Date(s) hours completed (list separate dates if requesting more than one certificate)	

Section 3 - Validation
I confirm that the above volunteer has completed the required number of hours to obtain their 50 / 100 / 200* hour certificate (*please delete as appropriate)

Signed (line Manager) _____

Date _____

Volunteer Centre Borders use only

Signed (Youth Development Worker) _____

